

Event Horizons' Event Questionnaire

Event Date : _____

Event Time : _____

Wedding / Event Location:

Reception Location (if different from above):

Total number of guests: _____

Time of guests arrival: _____

Music starts when the first guests physically arrive on the premises or designated time. Event Horizons will provide music in the cocktail area even if it is not the main function room.

Number of guests attending, by age group:

5-18 _____ 19-25 _____ 26-55 _____ Over 55 _____

Bride:

Name _____

Age _____

Address _____

Telephone _____

Contact Phone Week Of Wedding:

Groom:

Name _____

Age _____

Address _____

Telephone _____

Contact Phone Week Of Wedding:

Members of the Wedding party (in the order they will be introduced):

Grandparents of bride

Grandparents of groom

Parents of the bride

If introduced separately:

Mother of the bride

Father of the bride

Parents of the groom

If introduced separately:

Mother of the groom

Father of the groom

Bridesmaids & Ushers / Groomsmen

Flowergirl & Ringbearer

Matron or Maid of Honor & Best Man

Bride and Groom (Please specify exactly how you would like to be introduced: Mr. and Mrs. John Smith, etc.)

Will there be a toast? Yes No If so, by whom?

Will there be a blessing? Yes No If so, by whom?

Background music style for dinner and cocktails:

Classical Jazz Love Songs Piano Ambient New Age
 Classic Rock 80's Easy Listening

Cake Cutting Yes No
Dollar Dance Yes No
Garter and Bouquet Yes No

Introduction Yes No
Song: Title and Artist

DANCES:
First dance (Bride & Groom) Yes No
Song: Title and Artist

Bride and Father Yes No
Song: Title and Artist

Groom and Mother Yes No
Song: Title and Artist

Wedding Party/Parents Yes No
Song: Title and Artist

Dance music preference 50's 60's 70's
 80's 90's Top 40 Dance (Pop, Hip-Hop, R&B) Motown Country
 Big Band/ Swing Rock & Roll Reggae Disco/Funk

Last Song Played: Time /Announcement: _____
Title and Artist: _____

Specific Requests: (Please indicate title and artist for all selections.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Comments:

Please inform your banquet manager and/or wedding coordinator that we will arrive 1-2 hours before the guests to setup.

All Event Horizons forms must be returned at least 4 weeks prior to the reception
All music supplied by the Bride & Groom must be sent to Event Horizons no less than 4 weeks in advance on CD or mp3. We use Serato Scratch Live software, (no CDs or tape), so all music will be copied to a hard drive. After the music is transferred, your CD or mp3 will be returned at your request. We have CD players available, but for the guests and your enjoyment we use turntables and apple computers throughout our performance.